



Postal Mail: P.O. Box 47508, San Antonio TX 78265-7508
Shipments Only: 12100 Crownpoint, Suite 160, San Antonio TX 78233-5367
E-mail: info@marcive.com
Web Site: www.marcive.com

Toll-free Voice: 1-800-531-7678
Voice: (210) 646-6161
Fax: (210) 646-0167

MARC RECORD ENRICHMENT & READING NOTES PROFILE

Part II: Guide

1. This guide is intended to help you answer the questions in Part I of the MARC Record Enrichment Service Profile. The numbering corresponds to the numbers in the profile.
2. Remember that the default answers in Part I (the ones that were bolded) just indicate what will happen if you do not specify otherwise. They are not necessarily the right choices for your library.
3. Please fill in the answers directly into the Part I form, print, sign, and return to your MARCIVE representative. You may email a pdf, fax, or mail the profile.
4. If you are completing this profile for the sole reason of obtaining a quote, do not sign the authorization.
5. Please contact your representative for more information.

Customer Authorization

This profile is used in place of a contract, so we need to have the signature of the person who is authorizing the work to be done. If you are not the person who is authorized to commit money for your institution, please have that person sign the first page of the profile.

You may have received an initial quote before we received your specifications and a later quote once we learned more about your project and the number of bibliographic records. This final quotation is the one that will be referenced in the profile.

We will honor our prices up to 12 months from the date you sign this profile. However, it is a good idea to provide your database to us around the same time as the profile is completed, simply because profile options might change in the interim.

Once you have completed the profile, print Part 1 and have the appropriate person sign. We also need the spelled out name, title, and institution of the person authorizing the work.

1. Customer Information

1.1 Customer address

We use this information to enter your institution into our database, so it is important for it to be complete and accurate. If we need to ship any physical product to you such as a CD, we would use this address.

1.2 Billing address. Leave blank if same as above (in 1.1)

If invoices are to go to a different address, please enter that address here, and give us the name of the person to whose attention the invoice should go.

1.3 Contact names

Typically, the person who is managing the project would go in the primary contact area.

The file preparation contact may be the IT person in your library who will be outputting your bibliographic database or it may be the representative at your automated system vendor if they are handling the database output.

1.4 Library type

This helps us understand your library better.

Examples:

- College, university, or community college
- Law library
- School (K-12)
- Special (corporate, historical)
- Armed forces library
- Medical library
- Public library

1.5 Other ID codes

We are always delighted when a customer of one service chooses us for another—and it happens a lot.

Do you receive cataloging from us currently (MARC records or catalog card images)? Or did you receive cataloging from us in the past? We already have a MARCIVE ID set up for you. This is a four-letter code that links your library to your billing and processing information. It appeared on your invoices and in your output file names. Smart and generic barcode, reclassification, spine label set, retrospective conversion projects, previous Brief Record Upgrade, authorities processing, and government documents cataloging customers all have ID codes. Any ID codes that your library has used for any project are of interest to us.

If you do not know the ID code but know that your library used our services, just put a checkmark by the appropriate services.

1.6 Method of shipment

Charges for shipping physical products (CD, printed reports, and so forth) will be added to your invoice. The default method is UPS Ground, as it is the least expensive but still provides tracking. Please let us know if you prefer to make other arrangements.

2. Source data information

2.1 Source of bib records. Check the first box if you only want us to perform MARC Record Enrichment Service. Then let us know the source of the records to be enriched. If the records will be output from your local automated system, please give us the name of the system (e.g., Follett Destiny; Polaris; Ex Libris Voyager; SirsiDynix Symphony). Only if you are going to be sending us records directly from OCLC, should you indicate OCLC. Then continue to complete this section (2.2-2.5).

Check the second box "Enrichment as part of other MARCIVE processing" if you want us to perform MARC Record Enrichment as part of another project while your data are loaded on our computer. Then let us know with which project this enrichment is associated: authorities/ RDACS, BRU, etc. If you check this, you should skip to Section 3. We will get the information about control number, number of bib records, how records will be sent, and character coding scheme from the profile you completed for the primary project, for example, your authorities profile.

2.2 Control number. If your library plans to output data from your current system, and then reload and overwrite the existing database record, the choice of control number is an important issue. You will want to use your local automated system's control number, so that the enriched records will overwrite the unenriched records on your database. When you output your records, you may have to do something special to put the control number into a MARC field in the record. Please verify with your MARCIVE representative that the control number that you are going to use is appearing in the records that we receive from you.

If we did not receive a control number, the returned corrected bibliographic record will not have a matching point in the database and may create a duplicate record. Not the desired result!

2.3 Number of bib records. This is the number of bibliographic (not item) records you expect to send to us.

2.4 How will your records be sent to MARCIVE? We will give you instructions for sending your records via FTP once your account has been established.

If you plan to send the records on physical media such as CD or as an attachment to e-mail, please indicate that.

2.5 In what character coding scheme will the records be sent to MARCIVE? We can accept records in either standard MARC (default), in a tabbed-delimited format (like Excel), in HTML or in XML. If you have another format, send us a sample so that we can determine our ability to read it.

PART A: MARC RECORD ENRICHMENT FROM SYNETIC SOLUTIONS

Skip to Section 7 if you are requesting only Reading Notes Enrichment.

3. Table of Contents (TOC)

3.1 Add Table of Contents. Check Yes if you want TOC added. Here, a Table of Contents is the list of chapters in a monograph. The TOC data we obtain from Bowker Syndetic Solutions is encoded for the highest level of granularity. We match to your bibliographic record and output in a variety of ways. Let us know what you need by completing the remaining questions in this section.

3.2 Format of TOC. The choice of TOC format is dependent on your local system. Please consult with your system vendor before responding.

Basic MARC21 505 field is entered with everything in a single subfield \$a, as defined in the MARC documentation. This is a good way to add keywords to the bibliographic record for better retrieval. Records that originate with Library of Congress are coded in this format.

505 0 \$a Why Are Sports So Important to So Many People? -- The Courts, Congress, and Development of the Sports Welfare System -- What Do Teams Really Mean for Cities? -- Indianapolis's and Cleveland's Efforts to Change Their Images and Downtown Areas -- Cities, Sports, and Imagery / Mark S. Rosentraub, Donald Phares, Robert Whelan -- Fights within the Family: Suburbs and Center Cities in a Battle for the Intangible Benefits from Sports / Sam Nunn, Mark S. Rosentraub -- Can Small Regions Afford Professional Sports? Who Is Responsible for the Viability of Small-Market Teams? -- Ending the Great Sports Welfare System.

A 505 field can grow quite large as a result of TOC enrichment. If the number of bytes per field has an upper limit in your system, please let us know. We will enrich your record, but create multiple 505 fields so that all data can be accommodated.

505 0 \$a Why Are Sports So Important to So Many People? -- The Courts, Congress, and Development of the Sports Welfare System -- What Do Teams Really Mean for Cities? -- Indianapolis's and Cleveland's Efforts to Change Their Images and Downtown Areas --

505 0 \$a Cities, Sports, and Imagery / Mark S. Rosentraub, Donald Phares, Robert Whelan -- Fights within the Family: Suburbs and Center Cities in a Battle for the Intangible Benefits from Sports / Sam Nunn, Mark S. Rosentraub -- Can Small Regions Afford Professional Sports? Who Is Responsible for the Viability of Small-Market Teams? -- Ending the Great Sports Welfare System.

3.2 Format of TOC (continued)

Enhanced MARC21 505 field is subfielded to show the relationships of the parts of the Table of Contents. *This is the preferred format for SirsiDynix systems.*

\$g Miscellaneous information, typically page or volume number.

\$t Title

\$r Statement of responsibility (author)

505 00 **\$g 2 \$t** Why Are Sports So Important to So Many People? **\$g 33 -- \$g 3 \$t** The Courts, Congress, and Development of the Sports Welfare System **\$g 73 -- \$g 4 \$t** What Do Teams Really Mean for Cities? **\$g 129 -- \$g 5 \$t** Indianapolis's and Cleveland's Efforts to Change Their Images and Downtown Areas **\$g 171 -- \$g 6 \$t** Cities, Sports, and Imagery / **\$r** Mark S. Rosentraub, Donald Phares, Robert Whelan **\$g 215 -- \$g 7 \$t** Fights within the Family: Suburbs and Center Cities in a Battle for the Intangible Benefits from Sports / **\$r** Sam Nunn, Mark S. Rosentraub **\$g 257 -- \$g 8 \$t** Can Small Regions Afford Professional Sports? Who Is Responsible for the Viability of Small-Market Teams? **\$g 289 -- \$g 9 \$t** Ending the Great Sports Welfare System **\$g 317**.

If your system has maximum number of bytes per field, we will enrich your record, but create multiple 505 fields so that all data can be accommodated.

505 00 **\$g 2 \$t** Why Are Sports So Important to So Many People? **\$g 33 -- \$g 3 \$t** The Courts, Congress, and Development of the Sports Welfare System **\$g 73 -- \$g 4 \$t** What Do Teams Really Mean for Cities? **\$g 129 -- \$g 5 \$t** Indianapolis's and Cleveland's Efforts to Change Their Images and Downtown Areas **\$g 171 -- \$g 6 \$t** Cities, Sports, and Imagery / **\$r** Mark S. Rosentraub, Donald Phares,

505 0 **\$a** Robert Whelan **\$g 215 -- \$g 7 \$t** Fights within the Family: Suburbs and Center Cities in a Battle for the Intangible Benefits from Sports / **\$r** Sam Nunn, Mark S. Rosentraub **\$g 257 -- \$g 8 \$t** Can Small Regions Afford Professional Sports? Who Is Responsible for the Viability of Small-Market Teams? **\$g 289 -- \$g 9 \$t** Ending the Great Sports Welfare System **\$g 317**.

970 fields are the preferred format for Innovative Interfaces Systems.

970 01 **\$t** Acknowledgments **\$p ix**

970 01 **\$l 1 \$t** Introduction **\$p 1**

970 11 **\$l 2 \$t** Why Are Sports So Important to So Many People? **\$p 33**

970 11 **\$l 3 \$t** The Courts, Congress, and Development of the Sports Welfare System **\$p 73**

3.2 Format of TOC (continued)

970	11	\$l 4 \$t What Do Teams Really Mean for Cities? \$p 129
970	11	\$l 5 \$t Indianapolis's and Cleveland's Efforts to Change Their Images and Downtown Areas \$p 171
970	11	\$l 6 \$t Cities, Sports, and Imagery Mark S. Rosentraub Donald Phares Robert Whelan \$p 215
970	11	\$l 7 \$t Fights within the Family: Suburbs and Center Cities in a Battle for the Intangible Benefits from Sports Sam Nunn Mark S. Rosentraub \$p 257
970	11	\$l 8 \$t Can Small Regions Afford Professional Sports? Who Is Responsible for the Viability of Small-Market Teams? \$p 289
970	11	\$l 9 \$t Ending the Great Sports Welfare System \$p 317
970	01	\$t References \$p 339
970	01	\$t Index \$p 353

Other. Please send detailed specifications for TOC data for your local system so we can determine what options are available.

3.3 Existing 505 field. The file of bibliographic records you send us will already have some 505 fields containing Table of Contents data. The record may have come to you that way or you may have painstakingly entered TOC whenever possible.

So do you want us to retain the existing TOC in your records? Two considerations that will inform your decision are the goal of the project and your budget constraints.

If the goal of the project is to increase the granularity of the TOC from a basic 505 to an enhanced 505 retrieval purposes, you should choose to replace the existing 505 with the MARCIVE data.

If the goal of the project is to increase the granularity of the TOC from a basic 505 to 970 for display and retrieval purposes, you could choose to delete or retain the 505 and add the 970.

If you are only adding TOC data to increase retrieval by indexing more keywords and help determine relevancy, then it does not make much difference how the data display. It should be fine to retain the existing 505 and not add MARCIVE TOC data.

Retaining your own data will keep costs low. You are only charged for the number of records enriched, not the number of records examined.

Also, a library that has a policy of manually entering detailed TOC may prefer its own TOC to machine generated TOC. This is another instance in which retaining your own data may be preferred.

3.3 Existing 505 field (continued)

Retain existing 505 field and do NOT add MARCIVE TOC data. We'll keep your TOC and not add our own.

With this choice, your old TOC basic 505 data is kept and no new TOC data is added. Your record looks just as it did when we received it.

Delete existing 505 field and ADD MARCIVE TOC data.

In this example, your old TOC basic 505 data is replaced by new TOC basic 505 data, according to the profile.

Delete existing 505 field in your record:

100 1_ \$a Brown, C. Brené.
245 10 \$a Daring greatly : how the courage to be vulnerable transforms the way we live, love, parent, and lead / \$c Brené Brown.
~~505 __ \$a My Adventures in the Arena-- Scarcity: Looking Inside our Culture of "Never Enough"-- Debunking the Vulnerability Myths-- Understanding and Combating Shame-- The Vulnerability Armory-- Mind the Gap: Cultivating Change and Closing the Disengagement Divide-- Disruptive Engagement: Daring to Rehumanize Education and Work-- Wholehearted Parenting: Daring to be the Adults We Want Our Children to Be~~

Add MARCIVE TOC data

100 1_ \$a Brown, C. Brené.
245 10 \$a Daring greatly : how the courage to be vulnerable transforms the way we live, love, parent, and lead / \$c Brené Brown.
505 0_ \$a Introduction: My Adventures in the Arena--Chapter 1 Scarcity: Looking Inside our Culture of "Never Enough"--Chapter 2 Debunking the Vulnerability Myths--Chapter 3 Understanding and Combating Shame--Chapter 4 The Vulnerability Armory--Chapter 5 Mind the Gap: Cultivating Change and Closing the Disengagement Divide--Chapter 6 Disruptive Engagement: Daring to Rehumanize Education and Work--Chapter 7 Wholehearted Parenting: Daring to be the Adults We Want Our Children to Be

Retain existing 505 field **AND** add MARCIVE TOC data.

You may want this option if the 505 field has been used for other purposes and you wish to retain. Another possibility: you want to keep your 505 and add 970 fields.

3.4 Fullness of information. Some TOC is coded to show the hierarchy of the chapters. The following example is intended to show you what data would be returned to you with each option. The display of the data is dependent on your local system. Please see 3.2 Format for examples. The example below is comparable to a 970 display in an Innovative Interfaces System

All chapters, subchapters, and lower level section headings (hierarchical levels 1, 2, 3, and 4)

- 2 Cryptographic Devices**p. 15
 - 2.1 Componentsp. 15
 - 2.2 Design and Implementationp. 17
 - 2.2.1 Design Stepsp. 17
 - 2.2.1.1 Structurep. 18
 - 2.2.1.2 Transformationp. 18
 - 2.2.2 Semi-Custom Designp. 19
 - 2.3 Logic Cellsp. 22
 - 2.3.1 Types of Logic Cellsp. 22
 - 2.3.2 Complementary CMOSp. 24
 - 2.4 Summaryp. 25
- 3 Power Consumption**p. 27

Main chapters, subchapters, and next level section (hierarchical levels 1, 2, and 3)

- 2 Cryptographic Devices**p. 15
 - 2.1 Componentsp. 15
 - 2.2 Design and Implementationp. 17
 - 2.2.1 Design Stepsp. 17
 - 2.2.2 Semi-Custom Designp. 19
 - 2.3 Logic Cellsp. 22
 - 2.3.1 Types of Logic Cellsp. 22
 - 2.3.2 Complementary CMOSp. 24
 - 2.4 Summaryp. 25

3.4 Fullness of information (continued)

3 Power Consumptionp. 27

Main chapters and subchapters (hierarchical levels 1 and 2)

2 Cryptographic Devicesp. 15

2.1 Componentsp. 15

2.2 Design and Implementationp. 17

2.3 Logic Cellsp. 22

2.4 Summaryp. 25

3 Power Consumptionp. 27

Main chapters only (hierarchical level 1)

2 Cryptographic Devicesp. 15

3 Power Consumptionp. 27

4. Summary/Annotation

4.1 Add Summaries. Check Yes if you want summaries or annotations added to your bibliographic records.

Here, a Summary is an overview of the book or, in some cases, a publisher's description. We obtain Summary/Annotation data from Bowker Syndetic Solutions and they obtain it directly from the publishers, so it is not a librarian-created summary.

100 1_ \$a Flagg, Fannie.

245 10 \$a Can't wait to get to heaven : \$b a novel / \$c Fannie Flagg.

260 __ \$a New York : \$b Random House, \$c c2006.

520 __ \$a In the tradition of "Fried Green Tomatoes at the Whistle Stop Café" and "Standing in the Rainbow," beloved novelist Fannie Flagg returns with a full-length novel about the mystery surrounding a woman's peculiar experience in the afterlife.

650 _0 \$a Older women \$v Fiction.

5. Fiction/Biography

5.1 Add Fiction/Biography. Check Yes if you want Fiction and Biographical information added. These are added entries in your bibliographic records to assist retrieval and determination of relevance. The Fic/Bio data we obtain from Bowker Syndetic Solutions uses Syndetic Solutions Inc. (SSI) categories to bring out different facets of the book. We match to your bibliographic record and output in a variety of ways. Let us know what you need by completing the remaining question in this section.

5.2 Enrichment to be added. A great deal of information can be added to your bibliographic records. You can have all of these fields or selected fields.

- 690 Character Attributes
- 692 Biographee
- 697 Biographee Quote
- 650_4 Topic/Subject
- 691 Geographic Setting
- 651_4 Non-Geographic Setting
- 693 Time Period
- 655_7 Genre and sub-genre
- 694 Series Information
- 586 Award
- 500 Note
- 698 Biography, Autobiography or Memoir Designation

How will your local system handle these fields? Check the load table to make sure they will not be stripped out during the import process. Look at how they display in the online catalog. Do you need to add labels for some of the new tags to display? Verify the indexing so that the words will increase retrieval. Will the new tags be indexed with keywords, with subjects, or not at all? If you do not want to change your load and index tables, change your MARCIVE profile to fields that are already known to your local system. Fill in the Library Define Fields column with the MARC field and subfield you want.

One question that has arisen is whether biographical enrichment can be eliminated by unchecking the 692, 697, and 698. The answer is no. Fic/Bio data share many fields, such as 650 Topics and 655 Genre. Eliminating them for Biography also eliminates them for Fiction.

Many fields and subfields are defined, however not all have data. The 697 Biographee Quote, for example, does not appear to be used.

See the end of this document for "Examples of Enriched Records."

6. Author notes

6.1 Add Author notes. Check Yes if you want author notes added to your records. Please specify the tag in which you want us to insert author notes if other than 905.

Author notes are not always available but when they are, we are happy to include them at no additional charge. Author notes are not available to Reading Notes only customers.

We obtain Author notes data from Bowker Syndetic Solutions and they obtain it directly from the publishers.

- 100 1_ \$a Garten, Ina.
- 245 14 \$a The Barefoot Contessa cookbook : \$b secrets from the legendary specialty food store for simple food and party platters you can make at home / \$c by Ina Garten ; photographs by Melanie Acevedo.
- 505 _ \$a Foreword Martha Stewart 17--Introduction 18--Fresh ingredients for simple food 27--Glossary of kitchen terms 34--Appetizers 36--Soups 68--

Salads 88--Dinner 114--Vegetables 144--Desserts 168--Breakfast 204--
Assembling party food 234--Sources for serving platters, tableware, and
kitchen equipment 240--Sources for mail-order specialty foods 246--credits
251--index 252

650 _0 \$a Cooking.

905 \$a In 1978, Ina Garten left her job as a budget analyst in the White House to pursue her dream: operating a specialty food store in the Hamptons. Twenty years later, Barefoot Contessa is celebrated for its stylish charm as well as its delicious food. Ina lives in East Hampton, New York, and Southport, Connecticut, with her husband, Jeffrey.

PART B: READING NOTES DATA

7. Accelerated Reader

7.1 Add Accelerated Reader data.

Data can include:

\$a Study program name Accelerated Reader AR
\$b Reading Level MG
\$c Interest Level 7.9
\$d Point Value 1.0
\$z Public note 62391 [quiz number]

Yes. Add 526 field only if library data lacks a 526 field.

Example: Library's record does not have a 526 field. MARCIVE adds 526.

100 1_ \$a Zannos, Susan.
245 10 \$a Edward Roberts and the story of the personal computer / \$c Susan Zannos.
526 0_ \$a Accelerated Reader AR \$b MG \$c 7.9 \$d 1.0 \$z 62391
600 10 \$a Roberts, Edward, \$d 1941-2010 \$v Juvenile literature.

Example: Library's record does have a 526 field. MARCIVE does not add a 526.

100 1_ \$a Zannos, Susan.
245 10 \$a Edward Roberts and the story of the personal computer / \$c Susan Zannos.
526 0_ \$a Accelerated Reader \$z Quiz # 62391
600 10 \$a Roberts, Edward, \$d 1941-2010 \$v Juvenile literature.

Yes. Add 526 field if missing or different from library's data.

Example: Library's record has a 526 field but it is different. MARCIVE adds a 526.

100 1_ \$a Zannos, Susan.

7.1 Add Accelerated Reader data (continued)

245 10 \$a Edward Roberts and the story of the personal computer / \$c Susan Zannos.
526 0_ \$a Accelerated Reader \$z Quiz # 62391
526 0_ \$a Accelerated Reader AR \$b MG \$c 7.9 \$d 1.0 \$z 62391
600 10 \$a Roberts, Edward, \$d 1941-2010 \$v Juvenile literature.

We never add a 526 field if the data are the same.

8. Lexile Framework® for Reading

8.1 Add Lexile data.

\$a Target audience note AD1190
\$b Source Lexile

Yes. Add 521 field only if library data lacks a 521 field.

Example: Library's record does not have a 521 field. MARCIVE adds 521.

100 1_ \$a Wong, Janet S.
245 14 \$a The trip back home /\$c written by Janet S. Wong.
520 \$a A young girl and her mother travel to Korea.
521 8_ \$a AD 1190 \$b Lexile.
650 1_ \$a Family life \$z Korea \$v Fiction.

Yes. Add 521 field if different from library's data.

Example: Library's record does have a 521 field but it is different. MARCIVE adds a 521.

100 1_ \$a Wong, Janet S.
245 14 \$a The trip back home /\$c written by Janet S. Wong.
520 \$a A young girl and her mother travel to Korea.
521 8_ \$a AD 1290 Lexile.
521 8_ \$a AD 1190 \$b Lexile.
650 1_ \$a Family life \$z Korea \$v Fiction.

We never add a 521 field if the data are the same.

Add ONLY 521 8_ data and do not include 521 3_ data

Add **BOTH** 521 8_ data and 521 3_ data.

MetaMetrics, the source of Lexile® data revised the format in 2017. The purpose was to make the beginning reader measurements more granular.

The **new format** has additional information not previously included in the past. It contains reading difficulty indicators in four areas:

1. *Decoding demand.* The decoding indicator looks at parts of the words like vowel and consonant patterns, and sounds by evaluating the patterns of letters in a word.

8.1 Add Lexile® data (continued)

2. *Semantic demand*. Looks at what is going on with the words by evaluating the challenge of word meanings in a text.
3. *Syntactic demand*. Looks at what is going on at the sentence level by evaluating the complexity within sentences and across sentences.
4. *Structure demand*. Looks at what is going on with text as a whole by evaluating the degree of repetition and patterning (such as repeated phrases) in the text. Repeated phrases lower the Structure Indicator.

Each area has a numeric value which places the words, sentences, and text as a whole on a complex reading level scale. The data is formatted in the 521 field, with a first indicator of 3.

Example of the new format:

```
100 1 $aBrown, Margaret Wise,$d1910-1952, $eauthor.
245 10 $al like bugs $cby Margaret Wise Brown ; illustrated by G.Brian Karas ; with an afterword by
Leonard S. Marcus.
250 $a1st Random House ed.
260 $aN York : $bRandom House, $c[2003]
300 $a1 volume (unpaged) : $bcolor illustrations ;$c23 cm.
336 $a text $btxt $2rdacontent
337 $aunmediated $bn $2rdamedia
338 $avolume $bnc $2rdacarrier
500 $aOriginally published: New York : Golden Books, ©1999.
520 $aln brief rhyming text, lists all the types of insects the narrator likes.
521 8 $aBR20L $bLexile.
521 3 $aDecoding demand: 12 (very low) $aSemantic demand: 15 (very low) $aSyntactic
demand: 8 (very low) $aStructure demand: 7 (very low) $bLexile.
526 0 $aRC $bK-2 $c1.1 $d1 $zQuiz: 31231 $zGuided reading level: A.
650 0 $alInsects $vJuvenile fiction.
650 0 $aStories in rhyme.
700 1 $aKaras, G. Brian, $eillustrator.
830 0 $aStep into reading.$ nStep 1 book.
```

It is not known what, if any affect the new 521 3_ fields will have on a library system's indexing and display. For more information on this enhancement, go to <http://www.Lexile@toolkit.com/>

9. MRES products

9.1 Output of records to library

9.1.1 Destination system. Please indicate the system into which you will be loading the enriched bibliographic records. For example, III Sierra, SirsiDynix Symphony, Ex Libris Aleph, Mandarin M3, Polaris Library Systems, Follett Destiny.

9.1.2 Physical format. The default is FTP. Please provide the e-mail address of the person or persons who should be notified when the project is complete and the files are ready for pickup. You will have 14 days to pick up the files.

Alternatively, we can output your project to CD.

9.1.3 Character coding scheme. The default output is standard MARC format. We can alternatively output records in a tabbed-delimited format (like Excel), in HTML or in XML.

9.1.4 Changed bibliographic records only. The default is to send back all records processed by MARCIVE. Alternatively, you may request that only enriched records be returned to you.

9.2 Reports for TOC, Summary/Annotation, Fiction/Biography

9.2.1 Free statistical report. All customers receive a free statistical report. It shows how many records were processed, how many were enriched with Table of Contents (TOC), Fiction/Biography, and Summary/Annotations.

9.2.2 List of titles enriched. You can choose to have a report in one of the following formats:

Publication date order.

LC Class order (first two digits, e.g., HQ, E1). This is not a call number sort.

Input order.

You will receive an email with the file name and the location of the report. It is in a .txt format. The report is available for backfile enrichment and ongoing during Overnight Authorities, and only in one sort order.

9.3 Reports for Accelerated Reader and Lexile

9.3.1 List of titles enriched. You can choose to have a report in one of the following sort orders:

Call number order. Please indicate the MARC tag in which we will find your call number, for example 092/082 for Dewey or 090/050 for LC.

Title order.

Input order.

9.3.1 List of titles enriched (continued)

You will receive an email with the file name and the location of the report. It is in a .txt format. The report is only available for backfile enrichment and only in one sort order.

Examples of the reports are compressed for this guide. Actual reports are in a more readable landscape view and in larger font.

STATISTICAL REPORT FOR TABLE OF CONTENTS, FICTION/BIOGRAPHY, AND SUMMARIES

MARC Record Enrichment Report

MARCIVE Library id:	XXXX
Process date:	Monday, October 29, 2012 at 10:51:02
Number bib records processed:	24
Number records enriched:	20
Number enriched with TOC:	8
Number enriched with F/B:	8
Number enriched with summaries:	15

Publication date order

PUBLICATION DATE ORDER LIST OF ENRICHED TITLES FOR TOC, FIC/BIO, SUMMARIES

94009963	F5	1995	great fire /
00699628	E1	1998	Martin Luther King /
97009692	PZ	2000	trip back home /
99043159	PZ	2000	year down yonder /
2001031146	PZ	2002	Sondok, princess of the moon and stars /
2001032487	PZ	2002	When my name was Keoko /
2002003660	PZ	2003	Olivia Kidney /
2002073291	E4	2003	Abraham Lincoln and a nation worth fighting for /
2002106597	E7	2003	1912 election and the power of progressivism :
2003016189	U3	2004	Medieval warfare.
2003022704	KF	2004	Knowing your civil rights /
2006020438	PZ	2006	How to get suspended and influence people /
2006045801	PS	2006	Can't wait to get to heaven :
2006007740	T4	2007	Outrageous inventions /
2009026153	PZ	2009	Hunger Games /
2011006297	HQ	2011	Gloria Steinem :

2012002327	BS	2012	Aleppo Codex :
2012005183	HV	2012	Fire in the ashes :
2012019537	PS	2012	NYPD red /
2012943788	PR	2012	casual vacancy /

L C class order

LC CLASS ORDER LIST OF ENRICHED TITLES FOR TOC, FIC/BIO, SUMMARIES

2012002327	BS	2012	Aleppo Codex :
00699628	E1	1998	Martin Luther King /
2002073291	E4	2003	Abraham Lincoln and a nation worth fighting for /
2002106597	E7	2003	1912 election and the power of progressivism :
94009963	F5	1995	great fire /
2011006297	HQ	2011	Gloria Steinem :
2012005183	HV	2012	Fire in the ashes :
2003022704	KF	2004	Knowing your civil rights /
2012943788	PR	2012	casual vacancy /
2006045801	PS	2006	Can't wait to get to heaven :
2012019537	PS	2012	NYPD red /
2001031146	PZ	2002	Sondok, princess of the moon and stars /
2001032487	PZ	2002	When my name was Keoko /
2002003660	PZ	2003	Olivia Kidney /
2006020438	PZ	2006	How to get suspended and influence people /
2009026153	PZ	2009	Hunger Games /
97009692	PZ	2000	trip back home /
99043159	PZ	2000	year down yonder /
2006007740	T4	2007	Outrageous inventions /
2003016189	U3	2004	Medieval warfare.

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LISTS OF ENRICHED TITLES FOR AR OR LEXILE

Call number order. MARC tag: 090

MARCIVE, Inc. Study Notes Report For XXXX, date: 10/29/2012

Control Number	Call Number	Author	Title	Date	LEXILE	ACCELR
94009963	F 548.42 .M87 1995	Murphy, Jim	great fire	c1995	Yes	Yes
2006020438	PZ 7 .S4652 How 2006	Selzer, Adam	How to get suspended and influence peopl	2006	Yes	Yes
2009026153	PZ 7 .C6837 Hun 2009	Collins, Suzanne	Hunger Games	2009		Yes
2003022704	KF 4750 .D49 2004	Ditchfield, Christ	Knowing your civil rights	c2004	Yes	Yes
2003016189	U 37 .S74 2004		Medieval warfare	c2004	Yes	Yes
2002003660	PZ 7 .P8518 OI 2003	Potter, Ellen	Olivia Kidney	c2003	Yes	Yes
2006007740	T 48 .T69 2007	Townsend, John	Outrageous inventions	c2007	Yes	Yes
2001031146	PZ 7 .H73265 So 2002	Holman, Sheri	Sondok, princess of the moon and stars	2002	Yes	Yes
97009692	PZ 7 .W842115 Tr 200	Wong, Janet S	trip back home	c2000	Yes	Yes
2001032487	PZ 7 .P22115 Wh 2002	Park, Linda Sue	When my name was Keoko	c2002	Yes	Yes
99043159	PZ 7 .P338 Yh 2000	Peck, Richard	year down yonder	2000	Yes	Yes
91010502	PZ 7 .C44626 Ye 1991	Choi, Sook Nyul	Year of impossible goodbyes	1991	Yes	Yes
Total(s)					11	12

Records processed: 24

Process data: 10/29/2012 9:27:02 AM

Title order

MARCIVE, Inc. Study Notes Report For XXXX, date: 10/29/2012

Control Number	Call Number	Author	Title	Date	LEXILE	ACCELR
94009963	F 548.42 .M87 1995	Murphy, Jim	great fire	c1995	Yes	Yes
2006020438	PZ 7 . S4652 How 2006	Selzer, Adam	How to get suspended and influence peopl	2006	Yes	Yes
2009026153	PZ 7 . C6837 Hun 2009	Collins, Suzanne	Hunger Games	2009		Yes
2003022704	KF 4750 . D49 2004	Ditchfield, Christ	Knowing your civil rights	c2004	Yes	Yes
2003016189	U 37 . S74 2004		Medieval warfare	c2004	Yes	Yes
2002003660	PZ 7 . P8518 Ol 2003	Potter, Ellen	Olivia Kidney	c2003	Yes	Yes
2006007740	T 48 . T69 2007	Townsend, John	Outrageous inventions	c2007	Yes	Yes
2001031146	PZ 7 . H73265 So 2002	Holman, Sheri	Sondok, princess of the moon and stars	2002	Yes	Yes
97009692	PZ 7 . W842115 Tr 200	Wong, Janet S	trip back home	c2000	Yes	Yes
2001032487	PZ 7 . P22115 Wh 2002	Park, Linda Sue	When my name was Keoko	c2002	Yes	Yes
99043159	PZ 7 . P338 Yh 2000	Peck, Richard	year down yonder	2000	Yes	Yes
91010502	PZ 7 . C44626 Ye 1991	Choi, Sook Nyul	Year of impossible goodbyes	1991	Yes	Yes
Total (s)					11	12

Records processed: 24

Process data: 10/29/2012 9:27:02 AM

Input order

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Examples of Enriched Records

TABLE OF CONTENTS (TOC)

001	16583277	
005	20110711143255.0	
008	101217t20112011enka b 001 0 eng	
010	—	\$a 2010053414
020	—	\$a 9780470745878 (hardback)
040	—	\$a DLC \$c DLC \$e rda \$d YDX \$d BTCTA \$d YDXCP \$d CDX \$d DLC
050	00	\$a UG447.5.O74 \$b K76 2011
082	00	\$a 623.4/592 \$2 22
100	1_	\$a Kroening, Karolin K., \$d 1974- \$e author.
245	10	\$a Analysis of Chemical Warfare Degradation Products / \$c Karolin K. Easter, Douglas D. Richardson, Stuart A. Willison, Joseph A. Caruso. \$b Chichester, West Sussex, United Kingdom : \$b Wiley, \$c 2011, ©2011
260	—	\$a xiv, 146 pages : \$b illustrations ; \$c 24 cm.
300	—	\$a text \$2 rdacontent
336	—	\$a unmediated \$2 rdamedia
337	—	\$a volume \$2 rdacarrier
520	—	\$a "This book describes nerve agents and vesicants, their decomposition products' chemistry as well as their toxicity including a list of detection agents and their degradation products" — \$c Provided by publisher.
505	←	<p>505 Table of Contents</p> <p>\$t Title</p> <p>\$g Miscellaneous (e.g., page)</p> <p>\$g Miscellaneous (e.g., section)</p>
		<p>\$t Preface \$g xiii \$g 1 \$t Historical Milieu \$g 1 \$g 1.1 \$t Organophosphorus Weapons Convention (CWC) \$g \$g 1.4.1 \$t Schedule of Chemicals \$g \$g 1.4.2 \$t Destruction of Chemical Weapons \$g \$t References \$g 16 \$g 2 \$t Toxicity of Chemical Warfare Agents and their Degradation Products \$g 19 \$g 2.1 \$t Organophosphorus Nerve Agent Toxicity \$g 20 \$g 2.1.1 \$t Toxicity Mechanism - Acetylcholinesterase Inhibition \$g 20 \$g 2.1.2 \$t Exposure \$g 21 \$g 2.1.3 \$t Response, Treatment and Prevention \$g 22 \$g 2.2 \$t Toxicity of Nerve Agent Degradation Products \$g 24 \$g 2.2.1 \$t Toxicity of GA (Tabun) Degradation Products \$g 25 \$g 2.2.2 \$t Toxicity of GB (Sarin) Degradation Products \$g 26 \$g 2.2.3 \$t Toxicity of GD (Soman) Degradation Products \$g 29 \$g 2.2.4 \$t Toxicity of GF (Cyclosarin) Degradation Products \$g 33 \$g 2.2.5 \$t Toxicity of VX Degradation Products \$g 33 \$g 2.3 \$t Toxicity of Blister Agents \$g 36 \$g 2.4 \$t Toxicity of Sternutator Agents \$g 45 \$g 2.4.1 \$t Toxicity of Degradation Products of Sternutator Agents \$g 46 \$t References \$g 48 \$g 3 \$t Analysis of Chemical Warfare Agents \$g 59 \$g 3.1 \$t Introduction \$g 60 \$g 3.2 \$t Minimally Invasive Detection Techniques \$g 61 \$g 3.3 \$t Separation and Detection Techniques \$g 68 \$g 3.3.1 \$t Capillary Electrophoresis \$g 69 \$g 3.3.2 \$t Ion Mobility Spectrometry \$g 75 \$g 3.3.3 \$t Gas Chromatography (GC)/Gas Chromatography-Mass Spectrometry (GC-MS) \$g 79 \$g 3.3.4 \$t Liquid Chromatography (LC)/Liquid Chromatography-Mass Spectrometry (LC-MS) \$g 88 \$g 3.3.5 \$t Desorption Electrospray Ionization and Direct Analysis in Real Time Mass Spectrometry \$g 90 \$g \$t References \$g 91 \$g 4 \$t Chemical Warfare Agent Degradation Products \$g 99 \$g 4.1 \$t Analysis of Nerve Agent Degradation Products \$g 100 \$g 4.1.1 \$t Sample Preparation \$g 1 \$g 4.1.2 \$t Liquid-Liquid Extraction (Pre-concentration) \$g 104 \$g 4.1.3 \$t Solid Phase Extraction (SPE) \$g 105 \$g 4.1.4 \$t Solid Phase Microextraction (SPME) \$g 106 \$g 4.1.5 \$t Stir Bar Sorptive Extraction (SBSE) \$g 106 \$g 4.1.6 \$t Derivatization \$g 107 \$g 4.2 \$t Analytical Techniques \$g 108 \$g 4.2.1 \$t Gas Chromatography (GC) \$g 109 \$g 4.2.2 \$t Liquid Chromatography (LC) \$g 0 \$g 4.2.3 \$t Elemental Speciation \$g 4 \$g 4.2.4 \$t Ion Mobility \$g 5 \$g 4.2.5 \$t Capillary Electrophoresis \$g 7 \$g 4.3 \$t Analysis of Sulfur Mustard Degradation Products \$g 7 \$g 4.4 \$t Analysis of Sternutator Degradation Products \$g 5 \$t References \$g 1 \$t Appendix \$g 5 \$t Index \$g 1</p>
504	—	\$a Includes bibliographical references and index.
650	_0	\$a Organophosphorus compounds \$x Deterioration.

650 _0 \$a Chemical agents (Munitions) \$x Deterioration.
 650 _0 \$a Decomposition (Chemistry)

FICTION

100 1_ \$a Rowling, J. K.
 245 10 \$a Harry Potter and the Deathly Hallows / \$c by J.K. Rowling ; illu
 GrandPré.
 250 ___ \$a 1st ed.
 260 ___ \$a New York, NY : \$b Arthur A. Levine Books, \$c 2007.
 650 _0 \$a Potter, Harry (Fictitious character) \$v Juvenile fiction.
 650 _0 \$a Granger, Hermione (Fictitious character) \$v Juvenile fiction.
 650 _0 \$a Weasley, Ron (Fictitious character) \$v Juvenile fiction.
 650 _0 \$a Hogwarts School of Witchcraft and Wizardry (Imaginary organi
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 650 _1 \$a Wizards \$v Fiction.
 650 _1 \$a Magic \$v Fiction.
 650 _1 \$a Coming of age \$v Fiction.
 651 _1 \$a England \$v Fiction.
 700 1_ \$a GrandPré, Mary, \$e ill
690 \$a Potter, Harry \$c Male \$d 16 \$f Has magical powers; attending a wizard school; training to be a wizard \$g Student
690 \$a Weasley, Ron \$c Boy \$f Attending a wizard school; training to be a wizard \$g Student
690 \$a Granger, Hermione \$c Girl \$f Attending a wizard school; training to be a wizard \$g Student
 650 _4 \$a Wizards.
 650 _4 \$a Magical powers.
 650 _4 \$a Adolescence.
 650 _4 \$a Quests.
 650 _4 \$a Dark magic.
 650 _4 \$a Students.
 650 _4 \$a Personal growth.
 651 _4 \$a London, England \$c Europe.
 651 _4 \$a Hogwart's School of Witchcraft and Wizardry
 651 _4 \$a Boarding school
 655 _7 \$a Fiction \$2 ssi
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 655 _7 \$a Coming of age \$2 ssi
 694 \$a Harry Potter adventures \$v 7

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\$f Search & Display Characteristics
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655_7 Genre and Sub-Genre
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\$b Syndetic Solutions sub-genre
\$2 Source
694 Series Information
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\$v Sequence

BIOGRAPHY

- 100 1_ \$a Rawley, James A.
 245 10 \$a Abraham Lincoln and a nation worth fighting for / [c] Jam
 new introduction by the author.
 260 ___ \$a Lincoln : \$b University of Nebraska Press, \$c c2003.
 300 ___ \$a xiii, 240 p. : \$b maps ; \$c 21 cm.
 650 _0 \$a Presidents \$z United States \$v Biography.
 651 _0 \$a United States \$x History \$y Civil War, 1861-
 1865.
**692 \$a Lincoln, Abraham, \$c Male, \$d 1809-1865,
 \$e American, \$f Formed the Union army to
 fight the U.S. Civil War; promulgated the
 Emancipation Proclamation; ended legal
 slavery in the U.S., \$g Lawyer, \$g U.S. House
 of Representatives member, \$g U.S.
 President, \$h Near Hodgenville, Kentucky**

692 Biographee

- \$a Person's Name
- \$c Gender
- \$d Birth/Death Date
- \$e Indexable Personal Information
- \$f Search & Display Information
- \$g Profession
- \$h Birthplace

BIOGRAPHY

- 100 1_ \$a Reston, James, \$d 1941-
 245 10 \$a Warriors of God : \$b Richard the Lionheart and Saladin
 \$c James Reston, Jr.
 250 ___ \$a 1st ed.
 260 ___ \$a New York : \$b Doubleday, \$c 2001.
 300 ___ \$a xx, 364 p., [16] p. of plates : \$b ill., maps ; \$c 24 cm.
 504 ___ \$a Includes bibliographical references (p. 347-354) and ind
 600 00 \$a Richard \$b I, \$c King of England, \$d 1157-1199 \$x Milita
 600 00 \$a Saladin, \$c Sultan of Egypt and Syria, \$d 1137-1193
 651 _0 \$a Jerusalem \$x History \$y Latin Kingdom, 1099-1244.
 650 _0 \$a Crusades \$y Third, 1189-1192.
**692 \$a Richard I \$c Male \$d 1157-1199 \$e English
 \$f Also known as Richard the Lionheart;
 complex man; leader of the Crusades;
 commonly depicted as chivalrous;
 examination of his dark side**
**692 \$a Saladin \$c Male \$d 1138-1193 \$e Muslim
 \$f Sultan of Egypt, Syria, Iraq, Arabia and
 Mesopotamia; practitioner of Sunni Islam;
 highly cultured leader; wise**
650 _4 \$a Middle Eastern history
650 _4 \$a Kings
650 _4 \$a Royalty
650 _4 \$a Crusades
650 _4 \$a Military leadership
650 _4 \$a Military leaders
650 _4 \$a Medieval society
650 _4 \$a European history
650 _4 \$a World history
651 _4 \$a Asia \$c Middle East
651 _4 \$c Europe
693 \$b 12th century
655 _7 \$a NonFiction \$2 ssi
655 _7 \$a Historical \$2 ssi
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692 Biographee

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- \$b Syndetic Solutions sub-genre
- \$2 Source

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 001 293028-
 005 20160922164651.0-
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 020 a080752994X : SALc\$16.99-
 020 a9780807529942-
 040 aKYCbengerdackKYC-
 082 00 a[E]222-
 092 aE MATT-
 100 1 aMatthies, Janna.-
 245 14 aThe Goodbye Cancer Garden /cJanna Matthies ; illustrated by
 Kristi Valiant.-
 264 1 aChicago :bAlbert Whitman,c2011.-
 300 a 1 v. (unpaged) :bcolor illustrations ;c27 cm.-
 336 atextbtxt2rdacontent-
 337 aunmediatedbn2rdamedia-
 338 avolumebnc2rdacarrier-
 520 aWhen a mother is diagnosed with breast cancer, she and her
 family plant a garden and watch it grow through the seasons as she
 undergoes treatments and gets better.-
521 8 aBR50LbLexile-
521 3 aDecoding demand: 57 (medium)aSemantic demand: 27
(low)aSyntactic demand: 4 (very low)aStructure demand: 100 (very
high)bLexile-
526 0 aAccelerated Reader ARbLGc3.6d0.5z143357.-
 650 1 aCancervFiction.-
 650 1 aGardeningvFiction.-
 650 1 aGardensvFiction.-
 650 1 aFamily lifevFiction.-
 700 1 aValiant, Kristi,eillustrator.-

521 Reading Note:

Lexile
 \$a Level
 \$c Study
 program name

521 Reading Note:

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 \$a Semantic
 demand
 \$Syntactic
 demand
 \$a Structure
 demand

526 Reading Note:

**Accelerated
 Reader**
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 \$b Reading level
 \$c Interest Level
 \$d Point Value
 \$z Quiz number