



**MARCIVE® INC.**

**GENERIC BARCODE LABEL ORDER FORM**  
**Customer Specifications**

Postal Mail .....P.O. Box 47508

San Antonio TX 78265-7508

Toll-free Voice ..1-800-531-7678

Shipments Only ..... 12100 Crownpoint, Suite 160

San Antonio TX 78233-5367

Voice .....(210) 646-6161

E-mail.....custserv@marcive.com

FAX.....(210) 646-0167

Web Site .....http://www.marcive.com

**1. Customer addresses and means of shipment**

**1.1 Customer address**

Institution name			
Shipping address Not a P.O. address			
City			
State/Province		Zip/Postal Code	
Existing MARCIVE customer who has already received services from us. Please mark all that apply.	<input type="checkbox"/> Previous barcode order. ID code _____ <input type="checkbox"/> Authorities, reclass, retro, or other project. ID code: _____ <input type="checkbox"/> Government documents processing. ID code: _____ <input type="checkbox"/> Other. ID codes: _____		

**1.2 Billing address**

Attention			
Institution name			
Address			
City			
State/Province		Zip/Postal Code	

**1.3 Contact name**

Contact			
Title			
E-mail			
Phone		FAX	
Other way to contact			

**1.4 Method of shipment**

Shipment of products	<input type="checkbox"/> <b>UPS Ground Service.</b> <input type="checkbox"/> UPS 2-Day Service (Not available for Canadian addresses) <input type="checkbox"/> UPS Overnight Service <input type="checkbox"/> Other:
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2. For GENERIC barcode label orders only	
2.1 Symbology	<input type="checkbox"/> Codabar <input type="checkbox"/> 3 of 9 (Code 39) <input type="checkbox"/> Other. Please supply written instructions.
2.2 Check digit	<input type="checkbox"/> Do not generate a check digit. <input type="checkbox"/> Generate a Mod10 check digit.
2.3 Number of generic barcode labels	<input type="checkbox"/> Singles. Default. <input type="checkbox"/> Doubles.
2.4 Beginning generic barcode number	
2.5 Ending generic barcode number	
2.6 Total number of generic labels (Minimum charge is for 1,000 labels.)	
2.7 Library name to appear on generic label (max 40 characters)	

3. For PATRON barcode label orders only	
3.1 Symbology	<input type="checkbox"/> Codabar <input type="checkbox"/> 3 of 9 (Code 39) <input type="checkbox"/> Other. Please supply written instructions.
3.2 Check digit	<input type="checkbox"/> Do not generate a check digit. <input type="checkbox"/> Generate a Mod10 check digit.
3.3 Number of patron barcode labels	<input type="checkbox"/> Singles. Default. <input type="checkbox"/> Doubles.
3.4 Beginning patron barcode number	
3.5 Ending patron barcode number	
3.6 Total number of patron labels (Minimum charge is for 1,000 labels.)	
3.7 Library name to appear on patron label (max 40 characters)	