

DATA REMEDIATION ANALYSIS REQUEST

To Obtain A Free Data Remediation Analysis & Quotation, Please Complete The Following Information (Front & Back) And Send to MARCIVE.

INSTITUTION INFORMATION

INSTITUTION NAME		EXISTING MARCIVE CUSTOMER? IF YES, MARCIVE ID CODE(S)	
CITY	STATE OR PROVINCE	ZIP OR POSTAL CODE	
CONTACT PERSON		TITLE	
TELEPHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS	

BIB DATA TO BE ANALYZED: Please answer these questions about the test data file you are sending us.

SOURCE OF RECORDS TO BE ANALYZED (SYSTEM)	SENT VIA <input type="checkbox"/> FTP FILENAME _____ FTP.MARCIVE.COM IN THE INPUT DIRECTORY <input type="checkbox"/> E-MAIL ATTACHMENT
FORMAT OF DATA YOU ARE SENDING US <input type="checkbox"/> MARC21 <input type="checkbox"/> MARC-XML	ENCODING SCHEME OF DATA YOU ARE SENDING US <input type="checkbox"/> MARC-8 <input type="checkbox"/> UTF-8
NUMBER OF RECORDS TO BE ANALYZED (10% OF DATABASE, UP TO 1000 RECORDS)	DATE SENT

DELIVERY OF ANALYSIS

ELECTRONIC REPORTS <input type="checkbox"/> YES	UPDATED BIB RECORDS (CHECK ONE) <input type="checkbox"/> FTP <input type="checkbox"/> DO NOT SEND UPDATED BIBS	INTO WHAT SYSTEM ARE YOU GOING TO LOAD THE RESULTS OF THIS ANALYSIS?
AUTHORITY RECORDS (CHECK ONE) <input type="checkbox"/> FTP <input type="checkbox"/> DO NOT SEND AUTHORITIES	DISTRIBUTION OF AUTHORITIES RECORDS, IF AUTHORITY RECORDS ARE DESIRED. A SINGLE FILE IS THE DEFAULT BUT IT IS IMPORTANT TO HAVE THE FILES IN THE DISTRIBUTION REQUIRED BY YOUR AUTOMATED SYSTEM. <input type="checkbox"/> * SINGLE FILE OF ALL MATCHING AUTHORITY RECORDS. <input type="checkbox"/> TWO FILES OF MATCHING AUTHORITY RECORDS. ONE MATCHES NAMES; THE OTHER MATCHES SUBJECTS. <input type="checkbox"/> THREE FILES OF MATCHING AUTHORITY RECORDS. ONE MATCHES AUTHORS; THE SECOND MATCHES UNIFORM TITLES AND SERIES; AND THE LAST MATCHES SUBJECTS.	
LOCATION OF CONTROL NUMBER _____	APPLY RDA CONVERSION SERVICE (CHECK ONE) <input type="checkbox"/> YES <input type="checkbox"/> NO	

STANDARD PROCESSING

<input checked="" type="checkbox"/> PERSONAL NAMES (100, 700)	<input checked="" type="checkbox"/> FIX BRACKETS FOR GMD IN 245 \$H
<input checked="" type="checkbox"/> CORPORATE NAMES (110, 710)	<input checked="" type="checkbox"/> ENDING PUNCTUATION IN TRACEABLE FIELDS
<input checked="" type="checkbox"/> MEETING NAMES (111, 711)	<input checked="" type="checkbox"/> DELETE SUBFIELD \$W FROM TRACEABLE FIELDS
<input checked="" type="checkbox"/> UNIFORM TITLES (130, 240, 730)	<input checked="" type="checkbox"/> FIX ALL NONFILING CHARACTER INDICATORS
<input checked="" type="checkbox"/> SERIES (400, 410, 411, 440, 8xx)	<input checked="" type="checkbox"/> CHANGE NONFILING INDICATOR TO 0 & DELETE INITIAL ARTICLE IN 240
<input checked="" type="checkbox"/> CONVERT ALL 440 FIELDS TO 490/830 COMBINATIONS	<input checked="" type="checkbox"/> REMOVE "THE " FROM \$T AND CAPITALIZE FIRST LETTER OF FOLLOWING WORD IN THESE MARC FIELDS: 400, 410, 411, 505, 600, 610, 611, 630, 700, 710, 711, 730, 800, 810, 811, AND 830
<input checked="" type="checkbox"/> LC SUBJECTS (6xx, SECOND INDICATOR 0)	<input checked="" type="checkbox"/> REMOVE LEADING ARTICLE " FROM 505\$T AND CAPITALIZE FIRST LETTER OF FOLLOWING WORD
<input checked="" type="checkbox"/> LC CHILDREN'S SUBJECTS (6xx, SECOND INDICATOR 1)	
<input checked="" type="checkbox"/> MESH SUBJECTS (6xx, SECOND INDICATOR 2)	
<input checked="" type="checkbox"/> GENRE/Form (655, SECOND INDICATOR 7, \$2gsafd or \$2lcsh)	
<input checked="" type="checkbox"/> DIVIDED HEADINGS REPLACEMENT OF OBSOLETE HEADING	
<input checked="" type="checkbox"/> CHANGE OBSOLETE CODING	

REPORTS, SAMPLES, & PRICE QUOTATION

REPORTS FOR ENTIRE SAMPLE <input checked="" type="checkbox"/> STATISTICS <input checked="" type="checkbox"/> UNRECOGNIZED TERMS <input checked="" type="checkbox"/> ACCESS POINTS CHANGED <input checked="" type="checkbox"/> PREPROCESSING CHANGES <input checked="" type="checkbox"/> MULTI MATCHES <input checked="" type="checkbox"/> UNSPECIFIED CMC DATA	BIBLIOGRAPHIC RECORDS <input checked="" type="checkbox"/> COMPLETELY UPDATED <input checked="" type="checkbox"/> SAME FORMAT AS INPUT AUTHORITIES RECORDS <input checked="" type="checkbox"/> ALL LC RECORDS WHICH MATCH <input checked="" type="checkbox"/> ALL LC ACP RECORDS WHICH MATCH <input checked="" type="checkbox"/> ALL MESH RECORDS WHICH MATCH <input checked="" type="checkbox"/> SAME FORMAT AS BIBS	PRICE QUOTATION <input checked="" type="checkbox"/> BE SURE TO COMPLETE INFORMATION BELOW FOR THE MOST ACCURATE QUOTATION.
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INFORMATION FOR QUOTATION: Please answer these questions for the entire project for which you wish to obtain a price quotation.

<input type="checkbox"/> INITIAL PROJECT	
SOURCE OF RECORDS FOR THE ACTUAL PROJECT (SYSTEM)	SERVICES FOR WHICH YOU WOULD LIKE A QUOTATION <input type="checkbox"/> AUTHORITIES PROCESSING <input type="checkbox"/> MATCHING AUTHORITIES RECORDS <input type="checkbox"/> RDA CONVERSION <input type="checkbox"/> MARC RECORD ENRICHMENT <input type="checkbox"/> READING NOTES ENRICHMENT <input type="checkbox"/> OTHER
NUMBER OF BIBLIOGRAPHIC RECORDS	INTO WHAT SYSTEM ARE YOU GOING TO <u>LOAD</u> THE RECORDS?
OTHER INFORMATION WHICH SHOULD BE CONSIDERED IN PREPARING A QUOTATION (E.G., NEED FOR MARC UPGRADE, LOCAL AUTHORITY FILE)	WHAT IS THE MOST IMPORTANT FACTOR IN MAKING THE DECISION? <input type="checkbox"/> LOW PRICE <input type="checkbox"/> HIGHEST QUALITY <input type="checkbox"/> ABILITY TO DELIVER PROJECT ON OUR SCHEDULE <input type="checkbox"/> COMBINATION (BEST OVERALL VALUE)
HOW WILL THE DECISION BE MADE? <input type="checkbox"/> BID <input type="checkbox"/> PROFESSIONAL EVALUATION: WHO _____	WE ARE <input type="checkbox"/> GOING TO DO THIS PROJECT IN THE NEXT 6 MONTHS <input type="checkbox"/> HOPING TO DO THIS PROJECT IN THE NEXT 6-18 MONTHS <input type="checkbox"/> GATHERING INFORMATION FOR THE FUTURE
<input type="checkbox"/> ONGOING WORK	
CURRENT SOURCE OF ONGOING AUTHORITIES WORK <input type="checkbox"/> VENDOR: _____ <input type="checkbox"/> IN-HOUSE	NUMBER OF RECORDS CATALOGED PER MONTH